

The KASBO board of directors held a meeting on Tuesday, April 16, 2013 at the Marriott Hotel in Overland Park, KS. Officers present were: Jim Freeman, President, Doug Schwinn, President-Elect, Steve Davis, Vice-President, J.K. Campbell, Past-President, Diane Ney, Treasurer and Vicki Bradley, Secretary. Directors present were: Dan Brungardt, Daniella Hollas, Diana Bredehoft, Jimmy Hay, Lisa Peters, Doug Maxwell, Sara Holmes and Rod Spangler (6:38 p.m.)

President Freeman called the meeting to order at 6:32 p.m.

The board reviewed the convention booklet to see what areas people might need to assist with. President Freeman brought the board up to date on the events of the convention, locations of the events, times for transportation to and from Legends on Wednesday evening and other pertinent information regarding the convention.

Vicki Bradley, secretary presented the minutes of the January 18, 2013 board meeting for approval.

Lisa Peters made a motion to approve the minutes of the January 18, 2013 board meeting as presented. Steve Davis seconded. Carried unanimously.

Diane Ney presented the treasurers reports for approval. Diana Bredehoft made a motion to approve the treasurers' reports as presented. Lisa Peters seconded. Carried unanimously.

President Freeman reported on registrations and a request for a registration refund. The board discussed the refund policy and since the registration form clearly stated "no refunds after April 9, 2013," it was the consensus of the board to not allow the refund.

President Freeman reported that we have a large number of vendors at this years' convention with vendor contributions of \$76,000. He urged the board to express their appreciation to the vendors. He plans to do an electronic survey after the convention to get the vendors feedback to assist us with future endeavors.

Prior to the board meeting being called into session, the board discussed sectionals and general sessions of the 2013 convention with the convention and professional development committees. Non-board of director members of these committees left when the board of directors meeting was called to order.

The board discussed the Karen Schadel memorial presentation which will take place at the convention. President Freeman reported that Karen's three daughters will be in attendance to receive the memorial book that is being presented in honor of Karen. Daniella Hollas is the historical committee chair and she asked for volunteers to help her with future projects especially as we approach the 50th anniversary celebration of KASBO.

President Freeman presented an executive director agreement to the board for approval. The board held a lengthy discussion on salary and incentives for this position.

Doug Schwinn made a motion to set the salary range for the executive director position as \$20-25,000 with cash incentives to be determined by the board at a later date. Dan Brungardt seconded. Carried unanimously.

Discussion was held as to where the job posting should be posted in order to get the word out to applicants. It was the consensus of the board to post the position on the KASBO website along with KASB, USA, ASBO and Non-profit connect as well.

J.K. Campbell made a motion to post the executive director position as discussed and to accept applications from May 10, 2013 – June 10, 2013 and to interview in mid-July and hire to be effective August 1, 2013. Lisa Peters seconded. Carried unanimously.

Dan Brungardt made a motion to give authority to a hiring committee consisting of the Past President, President, President Elect, and Vice-President to hire the executive director after interviewing. J.K. Campbell seconded. Carried unanimously.

President Freeman reminded everyone of the ASBO convention in Boston in October.

The board set the date of June 14, 2013 as the next KASBO board meeting.

The board discussed vendor representation on the board of directors. President Freeman expressed his appreciation to Rod Spangler of American Fidelity for all of the assistance that he and his office staff gave to KASBO this year due to KASBO not having an executive director to take care of a lot of the “back room” stuff. President Freeman asked the board to make an exception and extend the vendor representation that we currently have on the board for one more year for continuity due to the vacancy of an executive director.

J.K. Campbell made a motion to extend the vendor representation on the board of directors for one additional year for continuity due to the vacancy of an executive director. Steve Davis seconded. Motion carried with Lisa Peters voting nay.

Daniella Hollas made a request on behalf of the “Historical Committee” for KASBO to purchase two cameras and an external hard drive. These will be used to take pictures and host the pictures for KASBO events. The board asked her to bring a proposal to the next board meeting for consideration.

The board discussed giving door prizes of four (4) \$50.00 cash prizes on the last day of convention. It was the consensus of the board to give these four \$50.00 cash prizes on Friday of the convention. Recipients will need to contact Diane Ney treasurer to receive their check for the prize.

Meeting adjourned: 9:20 p.m.

Vicki Bradley
KASBO Secretary