

The KASBO board of directors held a meeting on Friday, January 20, 2012 at the Marriott Hotel in Wichita, KS. Officers present were: J.K. Campbell, President, Jim Freeman, President-Elect, Doug Schwinn, Vice-President, Sandra Bainter, treasurer and Vicki Bradley, secretary. Board members present were: Diane Ney, Eric Hansen, Daniella Hollas, Diana Bredhoft, Jill Wahl, Lisa Peters and Rod Spangler (2:15 p.m.) Karen Schadel, executive director and Bruce Stiles, past-president.

J.K. Campbell, President called the meeting to order at 1:18 p.m.

Vicki Bradley presented the minutes of the October 27, 2011 board meeting for approval. Lisa Peters made a motion to approve the minutes as presented. Sandra Bainter seconded. Carried unanimously.

Sandra Bainter presented the treasurers report for December 2011 for approval. Jim Freeman made a motion to accept the treasurer's report as presented. Diana Bredehoft seconded. Carried unanimously.

J.K. Campbell reported on the upcoming convention. He reported that the convention and professional development committees met this morning to finalize plans for the convention in April. He reported that the committees made great progress in putting together outstanding professional development tracks for the convention. J.K. also reported that the committees wanted to make sure that presentations included topics for small school districts and reiterated the importance of giving the presenters guidance on the audience that they would be speaking to.

The board discussed the importance of communicating to members and to others who might not regularly attend the convention and to get the word out to our colleagues. The board felt this was necessary to keep our members informed and also to spread the word about KASBO to our colleagues who are not currently members.

The board discussed that hosts for the convention workshops would be required to count the number of participants in their workshop and report that number to the registration desk. Those numbers will be compiled for reference in offering future workshops.

The board revisited the request from the physical facilities group to be able to place an information table near our registration table at the convention at no cost.

The consensus of the board was to allow Kansas organizations to set up tables near our registration table to hand out organizational information. If the hotel charges a fee for this service, the organization would be required to pay the fee rather than that cost being paid by KASBO.

Doug Schwinn reported on RevTrak. He reported it is live, up and going. Registration is scheduled to be on-line by February 1, 2012 and it will include the ability to pay with RevTrak.

The board discussed various means on recruiting vendors. Karen Schadel reported that all the participating vendors for USA have been contacted about our convention. There was lengthy discussion on the vendor sponsorships and keeping the promises that were made by KASBO to the vendors at their participating level.

Rod Spangler reported on the golf tournament and the vendor party. He reported that all food, drinks, etc must be run through the hotel. The hotel will not allow outside liquor or food to be brought in by vendors. This will increase the cost to the vendors over last year.

Doug Schwinn reported on the scholarship applications. He reported that most of the applications were from new people and the board was pleased with the number of applications received.

J.K. Campbell reported on the by-laws. Several issues were brought up by the board that need to be updated in the by-laws. J.K. will have the by-law committee work on making proposed changes to the by-laws and presenting them for approval.

Bruce Stiles reported on future leadership for KASBO. A Vice-President will need to be appointed as well as two board members. It was also discussed on putting information on our website on how to become a member of KASBO.

Daniella Hollas left the meeting at 3:15 p.m. and was not present for the remainder of the meeting.

J.K. Campbell presented a request from Perry McCabe for payment for upgrading and maintaining the website. Diane Ney made a motion to pay Perry McCabe \$250.00 per month for upgrading and maintaining the KASBO website retroactive to October 2011 and to be paid monthly for the remainder of the fiscal year. Jill Wahl seconded. Carried unanimously.

Diana Bredhott made a motion to pay Kim Forgey of Haysville the sum of \$1000.00 for assisting Perry McCabe in setting up the website for KASBO and doing upgrades. Bruce Stiles seconded. Carried unanimously.

Jim Freeman presented the KASBO Strategic Plan and said it is time to revise it. The board will take this matter under advisement and discuss at a later time.

Lisa Peters made a motion to adjourn. Doug Schwinn seconded. Carried unanimously.

3:33 p.m. Meeting adjourned.

Vicki Bradley  
Secretary/KASBO