

The KASBO board of directors held a meeting on Thursday, June 7, 2012 at the District Office in Andover, KS. Officers present were: J.K. Campbell, President, Jim Freeman, President-Elect, Doug Schwinn, Vice-President, Sandra Bainter, Treasurer, Bruce Stiles, Past-President and Vicki Bradley, Secretary. Directors present were: Jill Wahl, Diane Ney, Lisa Peters, Rod Spangler, Diana Bredehoft (10:07 am) and Daniella Hollas (10:07 am). Also present was Karen Schadel, Executive Director and Jimmy Hay.

President J.K. Campbell called the meeting to order at 10:04 a.m.

Vicki Bradley, Secretary presented the minutes of the April 17, 2012 board meeting for approval. Jill Wahl made a motion to approve the minutes of April 17, 2012 as presented. Sandra Bainter seconded. Carried unanimously.

Rod Spangler, American Fidelity vendor representative, introduced Steve Swartz from American Fidelity, as the new Kansas manager. Rod has been promoted to Regional Manager for American Fidelity and wanted to introduce Steve to the KASBO board.

Sandra Bainter presented the treasurer's report for May 31, 2012 for approval. Jim Freeman made a motion to approve the treasurer's report for May 31, 2012 as presented. Lisa Peters seconded. Carried unanimously.

The board discussed the 2012 convention evaluations. Jim Freeman reported that we received 151 on-line responses which was over half of the convention attendees. Jim suggested that the convention committee and professional development delve into the evaluations for the 2013 convention instead of the board going over the evaluation in depth. The board decided to survey the membership on whether or not to move the convention to a permanent location instead of moving it around the state.

The board discussed the possibility of having a designated exhibitor registration table as well as the convention registration table. The exhibitor registration should include nametags, information sheet showing the location of their booth and other pertinent exhibitor information.

Discussion was held on having a separate vendor registration on RevTrack with required fields to ensure that we obtain information from the vendors that we need in order to process their registrations.

President Campbell suggested a calendar so that we have a timeline of when things need to be accomplished. Secretary Bradley presented a Board Handbook that was in the archived information that she received from the previous secretary. This handbook outlined a calendar of events. Since none of the current board members had a copy of this handbook, it will be disseminated to the board immediately.

Jim Freeman will chair updating the KASBO Board Handbook which will be revamped throughout the year.

The board discussed ways to get registration confirmation to the members so that they know that their convention registration was received. Karen Schadel noted that we had 52 attendees from SW Kansas at the 2012 convention.

The board discussed the contract with Perry McCabe for KASBO Web Master Services. The current contracted dollar amount of \$250/month with Perry is through June 2012. Discussion was held using a Service Center in the future to be the webmaster. President Campbell will talk with Perry since he developed the website and see the direction that he would like to go.

Jim Freeman made a motion to engage Perry McCabe as our webmaster at a cost of \$250.00 per month for the next fiscal year July 2012-June 30, 2013. Lisa Peters seconded. Carried unanimously.

The board discussed transfer of duties and responsibilities. It was suggested that the Vice-President be the second signature on the bank account.

Diana Bredehoff made a motion to approve Diane Ney, Treasurer and Jill Wahl, Vice-President as authorized signers on the KASBO Bank Account. Jim Freeman seconded. Carried unanimously.

Discussion was held on communication between 2012 officers and 2013 officers, and the possibility of having more board meetings.

The board held discussion on the responsibilities of the incoming Vice-President. President-Elect Jim Freeman would like to hold a conference call with the Past-President, President, President-Elect and Vice-President to go over duties, etc. sometime in the near future.

The board discussed holding a board meeting before October so that we could things up and running for the new year.

Jim Freeman would like to hold a board training/orientation meeting early in the fiscal year for goal setting and etc for the year. The board set the date of July 12, 2012 at 10:00 a.m. for a board orientation/training session.

The board set a tentative date of November 2 for fall conference. It was discussed moving the meeting from Salina to either Clearwater or to Hutchinson.

Discussion was held on appointing a KASBO representative to USA. Diana Bredehoff made a motion to appoint Bruce Stiles as USA Representative for a two-year term. Diane Ney seconded. Carried unanimously.

The board worked through lunch reviewing the by-laws. After researching through the archived information, we found that the latest by-law changes were approved on April 17, 2008. Karen had a packet of information that was presented at the KASBO convention in 2008 which included the new by-law changes as part of the consent agenda for the 2008 business meeting. Copies were then made for the board to review and will be given to the by-law committee to work on to present changes in 2013.

The board worked on suggested changes to be given to the by-law committee for review and they will report back to the board.

Jill Wahl left the board meeting at 1:40 p.m. and Diana Bredehoft left the meeting at 2:00 p.m. and neither were present for the remainder of the meeting.

The board went into executive session at 2:10 to evaluate the executive director.

Karen Schadel left the room.

2:10 p.m. Enter executive session,
3:09 p.m. Resume regular session.

President Campbell expressed the boards' gratitude to Past-President Bruce Stiles and Treasurer Sandra Bainter for their service.

Jim Freeman presented a request from LaDonna Gatlin, keynote speaker at 2012 convention, for a letter of reference. It was the consensus of the board to allow Jim Freeman to write a letter of reference for LaDonna Gatlin as requested.

With no further business to be conducted, the meeting adjourned at 3:12 pm.

Vicki Bradley
Secretary