

The Kansas Association of School Business Officials held a board meeting on Friday, June 10, 2011 at 9:00 a.m. in the Andover District Office. Officers present were: President Bruce Stiles, President – Elect J.K. Campbell, Vice-President, Jim Freeman, Treasurer, Sandra Bainter, Secretary Vicki Bradley and Executive Director Karen Schadel. Board members present were: Diane Ney, Diana Bredehoft, Lisa Peters, Rod Spangler, Norm Wilks and Daniella Hollas (9:16) Members present via conference call were: Doug Schwinn and Jill Wahl.

President Bruce Stiles called the meeting to order at 9:07 a.m.

Secretary Vicki Bradley presented the minutes of April 12, 2011 for approval.

J.K. Campbell made a motion to approve the minutes of April 12, 2011 as presented. Norm Wilks seconded. Carried 14-0.

Treasurer Sandra Bainter presented the treasurer's report for approval.

Daniella Hollas arrived and was present for the remainder of the meeting.

Diane Ney made a motion to approve the treasurer's report as presented. Diana Bredehoft seconded. Carried unanimously.

Karen Schadel reported on the convention. She reported 222 people were registered for the convention. Discussion was held concerning making materials that are presented at the convention workshops, available on the KASBO website so that members can use them as reference materials. Discussion was also held concerning becoming an ASBO Website affiliate so that our state link could contain this information and ASBO would keep that site updated for us. It was decided to visit with Perry McCabe to see what could be done on our state website.

Karen Schadel presented the convention evaluations. There was a lot of discussion on the time allotted for the workshops on Friday morning. There was concern that more time was needed for the morning sessions. There were many positive comments regarding the professional development committees' great job on the variety of workshops that were presented. KANSRA was a part of the KASBO convention this year and it was the consensus of the board to continue to broaden our scope and include other groups as well in our convention.

The board discussed available space at the Wichita Marriott for the 2012 convention. It was suggested that they check into a Marriott function tent to house the vendor showcase and the Thursday night vendor party.

Rod Spangler presented a report on the golf tournament. After the expenses were paid for the golf tournament, there is a balance of \$963.31 in the golf fund. The board discussed the possibility of increasing the scholarship to \$2,000 or to

keep it at \$1,500.00 and carry the balance forward. It was the consensus of the board for the scholarship to remain at \$1,500.

The board discussed the use of RevTrak for the convention. The golf tournament had many vendors who used RevTrak, but few school districts took advantage of RevTrak. Sandra Bainter discussed how RevTraks system worked for her in recording income. She thought it worked very well and said that KASBO had over \$17,000 income using the RevTrak system. Doug Schwinn, who set up the RevTrak system was well pleased with the first year usage of RevTrak. He stated that there were approximately 20 school districts who used RevTrak. Fees that were paid by KASBO amounted to \$721.00, which was somewhere around 4% for the fee charge. The board felt that the convenience and savings in labor to our executive director and treasurer were worth the fee charges.

Rod Spangler left the meeting at 10:06 am.

Perry McCabe reported on the KASBO webpage. He is retiring from Haysville and has offered to continue to maintain the KASBO webpage if the board desires him to do so. Discussion was held concerning having a KASBO page on Facebook and Twitter. The board also discussed if the capability exists on the webpage to notify members when a new post is added to the website. Perry is going to look into the possibility of having a member login on the website where certain information will be available to members only.

The board discussed how people pay their dues, with some paying through USA, others when the State Convention registration is done and others that do not attend the convention pay their dues at that time. Karen reported that 39 people paid their dues through USA.

It was suggested to change the newsletter committee to a communications committee which would include the website. This would require a change in the KASBO by-laws. Bruce Stiles and J.K. Campbell will follow up with the by-laws committee to see if they want to recommend a change regarding this issue.

Convention dates for 2014 were set as April 9-11 2014. Location will be at the Topeka Capital Plaza.

It was the consensus of the board to have Doug Schwinn explore possibilities for different sites within Wichita for the 2015 convention due to space limitations at the Marriott. It was also discussed to look into alternate sites in Overland Park to alleviate space problems.

Jim Freeman presented the idea of having a "mega-conference" combining KASB, USA, KASBO, KANSRA, and other organizations into one large

conference. The executive committee will research this idea and see if there is interest from other organizations.

The board discussed dates for fall conference, with October 26<sup>th</sup> for board meeting and October 27<sup>th</sup> as the fall conference date. The fall conference will be held at Smoky Hills in Salina with board meeting at the Courtyard. Jim Freeman will work with KANSPRA to see if they can coincide their conference with ours on that date.

Lisa Peters made a motion to approve the fall conference in Salina at Smoky Hills for October 27 and board meeting on October 26 at the Salina Courtyard. Jim Freeman seconded. Carried unanimously.

J.K. Campbell discussed committee assignments. He asked Diana Bredehoff who served on the audit committee with her last year. Keith Love served on that committee and is no longer in KASBO. She suggested that someone in her area of the state be on that committee. It was decided that Vicki Bradley would serve on the audit committee with Diana.

J.K. Campbell will report back to the board with specific committee assignments for the 2011-12 year.

The board asked executive director Karen Schadel to leave the room so the board could conduct her evaluation.

11:52 a.m. Karen Schadel left the room.

12:00 p.m. Karen Schadel re-entered the room for the remainder of the board meeting.

During discussion of the board, it was decided that a formal evaluation instrument be compiled for the executive director and to review the contract document.

Karen Schadel asked who was going to attend ASBO in Seattle, WA in September. Jim Freeman, Diane Ney, Karen Schadel and Doug Schwinn will attend. Doug informed the board that he will be presenting at the ASBO Conference. Karen reminded the board that KASBO pays for the President and Executive Director to attend ASBO. Since J.K. Campbell is unable to attend, it was the consensus of the board that KASBO pay for the President-Elect Jim Freeman to attend ASBO.

Norm Wilks brought the board up to date on USA and funding. He asked that the board take into consideration these funding issues when appointing our USA delegate.

The board thanked outgoing President Bruce Stiles for his year of service to KASBO.

Meeting adjourned: 12:20 p.m.

Vicki Bradley  
Secretary