KASBO Board Meeting -January 12 2018 - Approved Minutes

The KASBO board held a meeting on January 12, 2018 at the Marriott Overland Park.  Officers present were:  Dan Brungardt - President, Jimmy Hay - President-Elect, Eric Hansen - Vice President, John Hutchison - Past-President, Diane Ney - Treasurer, and Lori Campbell - Secretary.  Directors present were:  Merle Hastert, Tracey Moerer and Ted Cunningham.  Executive Director, Rob Balsters and Vendor Representative, Jeremy Woydziak, were present.  Others:  Jason Gillam, Fred Meier, and Clint Schutte.

The meeting was called to order at 12:25 pm by President Brungardt. Hutchison with a motion the agenda be approved as presented.  Hastert second.  Motion carried unanimously.  Cunningham with a motion the board approve the minutes from the November 2, 2017 meeting.  Moerer second.  Motion Carried unanimously.

Treasurer Ney present the Treasurer’s report.  Campbell with the motion to approve, Hutchison second.  Motion Carried unanimously.

Balsters report attendance numbers for the Fall Workshop.  63 attended the Pre-Workshop on Thursday.  156 attended the Fall Workshop on Friday. There were many positive reviews.  Ney with the motion to approve the 2018 Fall Workshop be held at the Focht Center, Wichita, November 1-2, Hastert second.  Motion Carried unanimously.

Brungardt updated the board on the progress of the convention planning.  Hay reported the Professional Development committee is finalizing plans for the upcoming annual conference.  Thank you to those who have served on the committees.

Hansen stated the scholorship applications are on the website.  Applications are due by January 30.  There are several applications in at this time.

Brungardt stated Doug Schwinn is heading up the audit this year.

Hutchison informed the board there will be one board member position open with Hastert’s term coming to an end as he moves to the Vice-President position.  Greer would like to  remain on for another term.  Woydziak’s term as Vendor Representative will be up this year.  Per bylaws, applications will be accepted to fill the Vendor Representative position.  Nominees for Distinguished Service Award are encouraged.

Brungardt, Hay, Hutchison and Balsters will be attending the ASBO Executive Leadership Forum in Austin, Texas, February 8-10.

Hutchison attended his first ASBO board meeting.  He explained the oncoming board members attend meetings for a year in advance of officially taking their seat January 1, 2019.

Balsters will attend a Western Affiliates meeting of Executive Directors in Albuquerque, New Mexico from January 18-20.  At this time, Balsters reported 24 sponsors committed to the annual conference - Premier = 1, Gold =1, Silver = 9, Vendor = 13.  The 2018 Estimated Convention Expenses were reviewed.  Cytek will submit a proposal to provide audio/visual equipment for the conference.  They will also submit a proposal for KASBO to purchase their own equipment for use year after year.  Rooms for the annual convention have been reserved for the Executive Board and Directors.  KASBO will pay for rooms for April 17, 18 and 19 for the executive board.  KASBO will reimburse the directors for their room on April 17 upon request.  KASBO will also pay for rooms on April 18 and 19 for ASBO members Claire Hertz and Angie Peterman.  Hertz and Peterman will be visiting from Oregon.  Betty Greer of Deerfield provided the board with examples and pricing of the shirts the high school students will make for KASBO.  An order form for KASBO members will be on the website.  The KASBO logo will be embroidered on the shirts.  Black polos and French Blue oxfords will be the shirt choices at this time.

Brungardt will work on an item that will be given to members at registration for the annual conference.

Moerer asked for the logos of the Premier and Gold level sponsors.  She will push those sponsors through social media.

Upcoming board meeting dates and locations were established:

April 17, 2018 - Overland Park

July 10, 2018  - Topeka

September 7, 2018 - Wichita

November 1, 2018 - Wichita

January 11, 2019 - Wichita

April 23, 2019 - Wichita

The meeting adjourned at 1:13 pm.  Ney made the motion, Hay second.  Motion Carried unanimously.

Lori Campbell

KASBO Secretary