**KASBO Board of Directors Meeting – April 23, 2019 – Draft Minutes**

The KASBO Board of Directors held a meeting on April 23, 2019 at the Kansas Star Event Center at Mulvane. Officers present were: Jimmy Hay, President; Eric Hansen, President-Elect; Merle Hastert, Vice-President; John Hutchison, Ex-Officio Member; Diane Ney, Treasurer; and Lori Campbell, Secretary. Directors present were: Betty Greer, Tracey Moerer, Ted Cunningham, Clint Schutte, Khris Thexton and Michael Spreer. Executive Director: Rob Balsters.

President Hay called the meeting to order at 6:48 pm.

Ney with the motion to approve the agenda as presented. Cunningham second. Motion carried unanimously.

Thexton with the motion to approve the January 18, 2019 Board Meeting Minutes as presented. Schutte second. Motion carried unanimously.

Treasurer Ney presented the Treasurer’s report. Thexton with the motion to approve the report as presented. Cunningham second. Motion carried unanimously.

Hay thanked Hutchison and Balsters for all the behind-the-scenes work that goes in to the Annual Convention. Hay thanked those who served on the Convention Committee.

Hansen stated everything is ready for the convention to begin. All the presenters have been confirmed. Materials are ready. The Professional Development Committee has put together a great schedule.

Hastert presented the Scholarship Report. There are a large number of recipients for the KASBO Scholarship.

Balsters stated the annual audit report will be posted to the website.

Balsters reported on the number of vendors and booths for the Expo. KASBO shirts will be available for order during registration. Currently, there are 324 registrants for the ACE. This is the highest number in recent years.

KASBO officers will attend the ASBO AME in National Harbor, Maryland in October. Balsters has reserved a suite for four nights for members to gather. At this time, Hansen, Hastert, Hutchison, Moerer and Balsters plan to attend.

Balsters reviewed the schedule and procedures for the ACE registration table. Hay reviewed the schedule and procedures for the event greeters. Moerer will send out survey information to the ACE attendees.

Upcoming meeting dates have been set:

July 9 – 10:00-1:30 pm – Topeka – Executive Board only

August 23, October 31 and January 10 – Manhattan – Full Board

Hay reviewed the Annual Business Meeting format. The board agreed minutes of the business meeting should be recorded.

Balsters discussed State-level certifications. Texas ASBO has a large academy for School Business Officials. Moerer, Schutte, Hansen and Greer will make up the KASBO Academy Committee to delve deeper in to a certification opportunity for KASBO members.

Balsters discussed Thursday luncheon and Premier Partner attendance.

Hay accepted a $2,700 grant from the city of Mulvane to help offset the cost of the conference.

Greer with a motion the board implement the following cancellation policy: Registrants must notify the Executive Director of cancellation one week prior to the start of the Fall Conference or Annual State Conference to receive a full refund. Cunningham second. Motion carried unanimously.

Cunningham with a motion the meeting adjourn at 7:38 pm. Hastert second. Motion carried unanimously.

Lori Campbell, KASBO Secretary