

The KASBO board of directors held a regular meeting on Thursday, November 8, 2012 at the Ramada Inn in Salina, KS. Officers present were: Jim Freeman, President, Doug Schwinn, President-Elect, Steve Davis, Vice-President, Diane Ney, Treasurer, Vicki Bradley, Secretary. Board members present were: Rod Spangler, Sara Barnes, Daniella Hollas, Lisa Peters, Diana Bredehoft, Dan Brungardt, Diane Ney, Steve Davis and Jimmy Hay. Also present was Doug Maxwell, Myrna Morrison, Valerie Lumrey, from Wichita Marriott, and Annette Rullman from Overland Park Marriott.

President Jim Freeman called the meeting to order.

The board was deeply saddened at the sudden death of our executive director, Karen Schadel, who had served as KASBO Executive Director for the past 15 years.

President Freeman reported that out of respect to Karen and her family, the KASBO fall conference scheduled for Friday, November 9, 2012 was cancelled so that members could attend her funeral service.

President Freeman asked for a motion to appoint Doug Maxwell from Goddard to fill a board position which was vacated by Steve Davis upon his acceptance as Vice-President (which was vacated by Jill Wahl's resignation.) Lisa Peters made a motion to approve Doug Maxwell to fill the position vacated by Steve Davis. Diane Ney seconded. Carried unanimously.

Valerie Lumrey and Annette Rullman representing the Wichita and Overland Park Marriotts presented proposals to have KASBO conventions for future years. Wichita proposed having the 2015 and 2017 conventions, with Overland Park having the 2016 and 2018 conventions. The board will take the proposals under advisement.

Vicki Bradley, Secretary presented the minutes of the July 12, 2012 board meeting for approval. Diana Bredehoft made a motion to approve the minutes of July 12, 2012 board meeting as presented. Lisa Peters seconded. Carried unanimously.

Diane Ney, Treasurer presented the treasurer's report as of September 30, 2012 for approval. Steve Davis made a motion to approve the treasurer's report as presented. Jimmy Hay seconded. Carried unanimously.

Jim Freeman presented a resolution to endorse Rod Dietz as a candidate for KPERS Board of Trustees. Doug Maxwell made a motion to approve the resolution to endorse Rod Dietz as a candidate for KPERS Board of Trustees as presented. Doug Schwinn seconded. Carried unanimously.

The board discussed whether to try and reschedule our fall conference. It was the consensus of the board to not reschedule the fall conference for 2012 due to time constraints with the upcoming holiday season.

The board heard reports from committees for the annual convention. They were as follows:

Scholarship Committee – Steve Davis reported that because of the cancellation of the fall conference, he didn't have much to report. He commended the previous scholarship committee for their work on the application document and said that basically all that needs changed are the dates on the application in order to put the application out to membership.

Newsletter Committee – Dan Brundgardt suggested that we start allowing sponsorships in the newsletter from vendors (eg: four roofing companies sponsor an article on roof maintenance) in order to generate more revenue. He also ask that people send comments and stories about Karen Schadel so that we can do a tribute to her in our next newsletter.

Professional Development Committee – Doug Schwinn reported that the professional development committee meeting today was very productive. The topics that were scheduled for fall conference will be incorporated into the convention. Right now there are about 45 topics for convention and he will be working on getting them set up into tracks (i.e. HR, payroll, etc) and wants to have them finalized by the January board meeting.

Convention Committee – Jim Freeman reported that the convention committee meeting today was also productive. He reported that the professional development sessions will be governed by room space. He reported that the schedule for convention will basically be the same as in previous years. Wednesday will include the golf tournament, a session for 1<sup>st</sup> time attendees and the pre-convention workshops. Vendor showcase will be in the evening with the membership being bussed to Legends for dinner and entertainment. Thursday will be breakfast, general session, lunch, KASBO business meeting, and breakout sessions in the afternoon. The vendor party will be at 5:30 and entertainment will be from 7:00 – 9:00. There will also be a tribute to Karen Schadel on this day. Friday will begin with Past Presidents breakfast, breakout sessions followed by installation of officers & lunch.

Doug Schwinn presented a proposal from Bill Cordes for the keynote speaker for convention. Diane Ney made a motion to approve Bill Cordes as keynote speaker for the 2013 annual convention. Diana Bredehoft seconded. Carried unanimously.

Jim Freeman presented a proposal to have the theme for the 2013 convention as "Kids are our Business". Doug Maxwell made a motion to approve the theme of "Kids are our Business" for the 2013 convention. Lisa Peters seconded. Carried unanimously.

Jim Freeman distributed by-law changes that were sent by J.K. Campbell who was unable to attend. The board will review the by-law changes and we will discuss them at a later date.

The board discussed changes that could be made to promote more involvement from current vendors and seek out other ways that vendors could help us. Some of the suggestions were obtaining vendors to sponsor the name tags & lanyards for convention, and sponsorships in the newsletter.

The board discussed creating a new vendor sponsorship level called the Prestigious Partner. American Fidelity would like to become a prestigious partner with the scholarship fund being fully funded at \$7500.00 and Rod Spangler offered to name it the Karen Schadel scholarship funded by American Fidelity. A sample agreement was presented for perusal by the board.

Dan Brungardt made a motion to establish a vendor sponsorship level called the Prestigious Partner level with the price of \$7500.00 for 2013. Doug Schwinn seconded. Carried unanimously.

Dan Brungardt made a motion to approve American Fidelity as a Prestigious Partner for 2013 at a cost of \$7500.00 provided the agreement is amended and approved by both parties. Doug Schwinn seconded. Carried unanimously.

The board discussed at great length the position of Executive Director. It was the consensus of the board to not appoint an interim executive director but for the board and officers to pickup the slack to carry us through the 2013 convention. A committee was formed to draft a new job description, application, evaluation process and to bring this back to the board for approval prior to advertising for a new director. The committee is comprised of Jim Freeman, Daniella Hollas, Vicki Bradley, Linda Jones and Rob Balsters. The goal is to have this finalized so that by convention time in April 2013, we can present to the membership for approval, advertise and have a new director hired by July 1, 2013.

It was discussed by the board to make a donation in memory of Karen Schadel to the Burdett American Legion Auxiliary and the Sons of the American Legion, which were two organizations that the family had designated for memorials to be made. Dan Brundgardt made a motion that KASBO donate \$50.00 to each of the two memorials in memory of Karen Schadel. Doug Maxwell seconded. Carried unanimously.

Diana Bredehoft , chairman of the audit committee, stated that she had been on the audit committee for three years and Vicki Bradley had been on the audit committee for two years and that these positions needed to be rotated according to the by-laws. A new audit committee will be appointed for auditing the 2013 books.

The next board meeting was set for January 18, 2013 at the Andover district office.

Meeting adjourned: 7:15 p.m.

Vicki Bradley  
Secretary