

The KASBO board of directors held a meeting on Friday, January 18, 2013 at the business office in Andover, KS. Officers present were: Jim Freeman, President, J.K. Campbell, Past-President, Doug Schwinn, President Elect, Steve Davis, Vice-President, Diane Ney, treasurer and Vicki Bradley, secretary. Directors present were: Jimmy Hay, Daniella Hollas, Lisa Peters, Doug Maxwell, Dan Brungardt, and Diana Bredehoft. Also present were: Rob Balsters and Linda Jones.

President Freeman called the meeting to order at 12:20 p.m.

Jim Freeman presented a draft of an executive directors contract agreement for consideration. Jim Freeman expressed his appreciation to members of the committee who worked on compiling this document; Rob Balsters, Linda Jones, Daniella Hollas, and Vicki Bradley.

Jim distributed three documents for the board to peruse on the executive director. One was a contract agreement which was all inclusive of the contract and job description, one was a separate contract and the other was a separate job description. These documents generated a lot of discussion among the board.

Jim suggested that we use the one document that was all inclusive when we offer the job to someone, but when recruiting to only give the job description to applicants. Jim felt like the contract would have to be approved in a business meeting.

Vicki Bradley, Secretary presented the minutes of the November 8, 2012 meeting for approval. Lisa Peters made a motion to approve the minutes of the November 8, 2012 meeting as presented. Diana Bredehoft seconded. Carried unanimously.

Diane Ney, Treasurer presented the December treasurer's report for approval. Diana Bredehoft made a motion to approve the December treasurer's report as presented. J.K. Campbell seconded. Carried unanimously.

President Jim Freeman brought the board up to date on the convention and professional development committees and progress for the annual convention.

The board discussed the importance of a "go to person" for convention. Steve Davis agreed to take this position if Jim Freeman doesn't appoint someone else to do this. Jim also discussed identifying the greeters, the board and officers in some way so that people will know that these people can assist them at convention. It was also discussed about having a meeting with the hosts and greeters to go over procedures for the convention.

Steve Davis reported that we currently have nine candidates for scholarships, six of which are first time attendees.

Dan Brungardt reported that a newsletter will be forthcoming the end of February which will mainly focus on the upcoming convention in Overland Park.

The board discussed giving an iPad as the prize for attendees who complete a card at the vendor showcase. Vicki Bradley made a motion to approve the purchase of an iPad for the prize for the vendor showcase. Doug Schwinn seconded. Carried unanimously.

The board discussed committees. President Freeman reported that the distinguished service award, nominating and historical committees have no committee members assigned with the exception of Daniella Hollas on the historical committee. Jim said he will work with J.K. Campbell on heading up the distinguished service award committee and Daniella Hollas in preparing for the upcoming 50th anniversary in 2014.

The board also discussed revision of the by-laws and approval of those at the convention. The board discussed whether or not the executive director contract would need to be approved by the membership and it was the consensus of the board that this was a board decision as there is no mention in the by-laws of the general membership having to approve such matters.

Discussion was held on a tribute to Karen Schadel. Daniella Hollas will compile pictures and comments from the membership and will compile them into a book which will be presented for viewing at each upcoming convention.

Steve Davis, scholarship chairman discussed extending the deadline for a scholarship for the ASBO convention.

The board discussed convention sites for 2015 in Wichita. The board asked President Freeman to proceed with getting quotes from the Hyatt for the 2015 convention.

Meeting adjourned: 3:01 p.m.

Vicki Bradley
Secretary