

The Kansas Association of School Business Officials (KASBO) held a board meeting on Friday, January 27, 2017 at the Hyatt Hotel in Wichita, KS. Officers present were: John Hutchison, President, Diana Bredehoft, Past-President, Dan Brungardt, President-Elect, Jimmy Hay, Vice-President, Diane Ney, Treasurer and Vicki Bradley, Secretary. Members present were: Eric Hansen, Betty Greer, Merle Hastert, Lori Campbell, Tracey Moerer, Ted Cunningham and Mike Soetert, vendor representative. Members absent were: Jeremy Wyodziack, vendor representative. Also present were: Chris Schulte, Khris Thexton and John Gilliam.

President Hutchison called the meeting to order at 12:31 p.m.

Secretary Vicki Bradley presented the minutes of the November 3, 2016 board meeting for approval, with the correction of Dan Brungardt being President-Elect and Jimmy Hay being Vice-President.

Dan Brungardt made a motion to accept the minutes of the November 3, 2016 meeting as corrected. Diana Bredehoft seconded. Carried unanimously.

Diane Ney presented the treasurer's report for approval. Ted Cunningham made a motion to approve the treasurer's report as presented. Lori Campbell seconded. Carried unanimously.

President Hutchison reported on the fall workshop which was held in November in Wichita. The workshop was well attended with 199 registered attendees. He reported that the feedback was good and the new Thursday afternoon session was well attended and the feedback was positive.

The board discussed the location for the fall 2017 fall conference. Wichita Schools will be moving their administrative offices to the Wichita SE High School location and will be opening it up for meetings. This location will provide much more parking for our attendees and has lots of meeting room space. Executive Director Rob Balsters will pursue this and report back at the next meeting.

President Hutchison reported on the convention planning committee.

President Elect Dan Brungardt reported on professional development.

Vice-President Jimmy Hay reported on scholarships. He reported there were a total of 16 applications and the applicants had to distinguish whether they were applying for a KASBO or ASBO scholarship or both. Jimmy will notify the recipients and will provide a list to Diane Ney, treasurer and to Rob Balsters, Executive Director.

President Hutchison reported on the audit report. The audit report is ready for approval at our annual meeting.

President Hutchison reported on the By-Laws committee. He reported that Norm Wilks, Vicki Bradley and himself went through the by-laws and made changes according to committee comments. A draft copy was presented to the board. The by-laws will be presented for approval at the annual meeting.

Past President Diana Bredehoff presented the nominating committees recommendations for the 2017-18 board and officers. There are two positions open on the board as Eric Hansen will be moving from director to Vice-President and Lori Campbell will be moving to Secretary. The nominations are Michael Speer from Coffeyville and Khris Thexton from Great Bend. Past Presidents Kathy Johnson, Norm Wilks, Jim Freeman and Diana Bredehoff will be meeting for the awards nominations.

President Hutchison reported that the ASBO Executive Leadership Conference will be held in February. Those attending will be John Hutchison, Rob Balsters, Eric Hansen and Jimmy Hay. He also reported that things are looking good for his ASBO campaign.

The board discussed Errors & Omissions insurance. Merle Hastert will check on it and will report back to the board.

Executive Director Rob Balsters reported on the following:

- P-Card – due to the lack of usage, it was the consensus of the board to terminate the P-Card agreement effective March 31, 2018.
- Website – Rob renewed the domain name with Network Solutions for a three (3) year period at a cost of \$93.52. He also asked board members to peruse the website and let him know if any changes need to be made.
- Pay-Pal – Rob explained that recent situation with Pay-Pal not accepting payments. After obtaining paperwork from the IRS, that situation has been taken care of and is working again.
- Western Affiliates Meeting – Rob attended this meeting last week in Austin, TX. He expressed how beneficial this meeting was to him as a new executive director and how it also benefits John Hutchisons' candidacy for ASBO board position.
- Convention Vendors – Rob reported that as of today, we have 24 vendors signed up for the convention.
- Convention Expenses – Rob reviewed estimates for our annual convention expenses.

In other business the board discussed:

- Social Media – Tracey Moerer reported that she needs the logos for our Prestigious Partners to include in the social media sites.

- Vendor Representatives – Mike Soetert reported that he has received one application for a vendor representative for the 2017-18 board.
- Summer meeting date – the board discussed meeting dates for the summer of 2017. This will be decided at the next board meeting.
- Historical Information – it was suggested that all the historical information that KASBO has be digitized for future reference.
- Annual Meeting – the board reviewed the format for the annual meeting and President Hutchison said the by-laws will be emailed out to membership before the meeting as they will be voted on at the convention.
- Board Meeting – The next board meeting is scheduled for Tuesday, April 18, 2017 at the Wichita Hyatt at 4:00. Members are to meet to assemble convention packets with the board meeting immediately following. The board also decided to meet for approximately 30 minutes immediately following the close of the convention to review the pros and cons of the convention.

Ted Cunningham made a motion to adjourn. Jimmy Hay seconded. Carried unanimously.

1:54 p.m. Meeting adjourned.

Vicki Bradley
Secretary