

The KASBO board of directors held a regular meeting on Thursday, November 3, 2016 at 12:28 p.m. at the Joyce Focht Instructional Support Center in Wichita. Officers present were: John Hutchison, President, Diana Bredehoft, Past-President, Dan Brungardt, Vice-President, Jimmy Hay, President-Elect, Diane Ney, Treasurer and Vicki Bradley, Secretary. Directors present were: Eric Hansen, Merle Hastert, Ted Cunningham, Tracey Moerer, Lori Campbell, Betty Greer, Mike Soetert, Jeremy Wyodziack and Executive Director Rob Balsters. Guests present were: Jason Gilliam, Sue Ware, Kathy Johnson, Clint Schulte and Kris Thexton.

President John Hutchison called the meeting to order at 12:28 p.m.

Vicki Bradley, Secretary presented the minutes of the August 29, 2016, July 7, 2016 and July 28, 2016 meetings for approval. Diana Bredehoft made a motion to approve the minutes as presented. Merle Hastert seconded. Carried unanimously.

Diane Ney, Treasurer presented the treasurer's report as of 9/30/16 for approval. Dan Brungardt made a motion to approve the treasurer's report as presented. Ted Cunningham seconded. Carried unanimously.

President Hutchison informed the board that he had sent out an email to the board informing them of the committee structure for the year.

The board heard the following committee reports:

- Professional Development - Dan Brungardt, Vice-President, brought the board up to date on proposed professional development for the annual conference.
- Convention Committee – President Hutchison brought the board up to date on the annual convention plans.
- By-laws - President Hutchison reported that the bylaws committee needs to get together and he is working on some changes that might need to be made. He also informed the board that he would have Norm Wilks review the changes for legal purposes.
- Website/Social Media Committee Report – hasn't really gotten off of the ground yet – still working on website. Tracey Moerer has the facebook and twitter accounts up and running.
- Nominating Committee – Diana Bredehoft reported that we will have two director positions open and two vendor representative positions open. She will report back at the January meeting with recommendation.

- Scholarship Committee – Jimmy Hay will announce to the membership at fall conference about the availability of scholarships.
- ASBO International Report – John Hutchison reported on the ASBO Convention in Phoenix. Next year ASBO will be in Denver, September 22-25, 2017. John reported that he had went to Iowa ASBO last week.
- USA Representative - Jimmy Hay wants someone to take it over – Rob Balsters will see if he can do it

President Hutchison informed the board about a KPERS virtual meeting on improvement & simplification in the KPERS procedures. He would like for KASBO to be represented in that meeting and Lori Campbell and Betty Greer agreed to join the meeting, which will be held on November 22.

Rob Balsters, Executive Director, reported on vendors and signups for the annual convention. He is going to add fields to the registration forms. He reported that KASBO Connections has been added and the mailing address has been changed. He wanted the board to know that Amy Campbell has been extremely helpful in the transition to his new position. Rob is working on the July meeting, fall workshop and January 2018 meeting and will get the locations nailed down.

The board discussed a Vendor Taskforce. The board discussed at length, the partnership tiers for vendors. Diana Bredehoft made a motion for a 4-tier structure at: Prestigious Partner \$7,500, Gold Partner \$3,500, Silver Partner \$1,500, and Vendor Expo Partner \$600, and to add 1 vendor party attendance for the Prestigious, Gold & Silver levels. Diane Ney seconded. Carried unanimously.

Rob Balsters presented a budget analysis to the board which showed revenue/expenses for 15-16 and 16-17.

President John Hutchison asked for clarification on which logo the board chose so that this logo will begin to be used and shirts can be ordered.

The board discussed fees for Fall pre-conference, conference and annual conventions. Diana Bredehoft made a motion to set the fees as follows: Pre-conference, \$25 for Fall pre-conference workshop, \$60.00 for Fall conference, \$25.00 for pre-convention workshop, \$125 for annual convention. Dan Brungardt seconded. Carried unanimously.

The board discussed the annual meeting theme. Dan Brungardt made a motion to set the theme as “MISSION POSSIBLE.” Diana Bredehoft seconded. Carried unanimously.

President Hutchison talked about Forecast 5 Analytics and would like for them to be at our January board meeting.

The board set the next meeting to be January 13, 2017 at the Wichita Hyatt.

The board discussed the finance formula framework and it was presented to see if KASBO supported it. Betty Greer made a motion to support the Finance Formula Framework with the addition of "if it was adequately funded." Lori Campbell seconded. Carried unanimously.

The board reviewed potential convention sites for 2019. Diane Ney made a motion to hold the 2019 annual convention at the Kansas Star Event Center in Mulvane with the dates of April 24-26, 2019. Diana Bredehoft seconded. Carried unanimously.

Dan Brungardt presented criteria changes for the scholarships for approval. The changes include a separate form for KASBO and ASBO. The scholarship will include room and registration and to add that KASBO's preference is for a co-applicant to share the room. Diana Bredehoft made a motion to approve the changes as presented. Betty Greer seconded. Carried unanimously.

The board discussed the ASBO Executive Leadership Forum in Miami, FL. It was presented to allow one extra day for John Hutchison and Rob Balsters so they can campaign for Johns position on the ASBO Board. Vice-President Dan Brungardt will be unable to attend and he asked that Eric Hansen attend in his place and that KASBO pickup the airfare for Jimmy Hay and Eric Hansen to attend. Ted Cunningham made a motion to approve the request as presented. Lori Campbell seconded. Carried unanimously.

Rob Balsters reported that the fall workshop survey is complete and will go out to membership after the fall conference.

John Hutchison and Rob Balsters will work on vendor cultivation and talk to vendors to encourage them to bump up their partnership status.

The board discussed online shirt orders and that this would be pushed out through social media and email. The store would be open for four weeks.

Instructions on how to follow KASBO on social media was presented as follows:
40404 – FOLLOW (space) KansasASBO.
KansasASBO – for both facebook & twitter.

2:05 p.m. Meeting adjourned.

Vicki Bradley, Secretary