



Kansas Association of School Business Officials

Board of Directors Meeting

11:00 AM, 2.21.24 Agenda

Members present – John Hutchison, Tracey Moerer, Matt Morford, Debbie Walburn, Julie Stukey, Sheila Meggers, Michael Speer, Jimmy Hay, Merle Hastert, Shane Hecox, Jason Gillam, Rod Spangler, Kristen Woodbury, Dale Nuckolls, Dustin Avey.

1. Call to Order (Debbie)

Debbie called the meeting to order at 11:00 a.m.

2. Approval of the Agenda (Debbie)

One amendment to the agenda we will add By Laws Update. Approve the amended agenda – Matt and Sheila seconded. Motion carried.

3. Approval of the Consent Agenda (Debbie)

a) Approval of Minutes- January

Motion to approve the January minutes by Merle and seconded by Jason. Motion carried.

b) Approval of Treasurer's Report- January

Motion to approve the treasurer's report by Jason and seconded by Michael. Motion carried.

4. Reports/Updates

a) Professional Development Committee Report (Jason)

Jason sent a draft grid to the PD committee and the majority of sessions are confirmed.

b) Convention Committee Report (Debbie)

Debbie has a tentative timeline and all members are working on their to do items. Debbie will schedule a meeting with the convention committee to tie up some loose ends.

c) Academy Update (Debbie/Jason)

Jason reported that 100% of attendees passed the last class. Debbie has started the outline for the Facilities class. March 22nd is HR/Payroll repeat.

d) By Laws Review

Michael, Merle and Debbie have been working on the by law changes. The goal will be to have the board approve the updated by laws at the March 20th meeting. The by laws will be sent to the board on March 10th for review.

- e) Executive Director's Report (John)
 - i. ACE
 - 1. Vendor/Member Registrations to Date – 178 members registered and 35 vendors. John will reach out to those who are not registered.
 - 2. Room Blocks – Hilton, Fairfield and Holiday Inn Express. Hilton is full.
 - 3. Golf Registrations – 3 members and 5 vendors
 - 4. Bowling Registrations – 11 members and 6 vendors
 - 5. Past President's Breakfast – Michael will send info out about this to Past Presidents.
 - 6. Scholarships – not many applications but a new blast just went out this morning.
 - 7. Giveaways – John is working on a bag sponsor and Debbie and him are working on something for all members.
 - ii. 2024 Fall Workshop – Wednesday, November 6. Possibly look at Salina for 2025.
 - iii. March 22nd HR/Payroll Academy – 16 attendees
- 5. Discussion/Action
 - a) Leadership Forum – Matt, Jason, John and Debbie attended.
 - b) Mentor Program – Matt, Nicki and Jason sent a survey to all members of that program.
 - c) Sheila will be moving to Shawnee Heights to become their Superintendent.
- 6. Board Member Comments (Debbie) – Matt asked how many new board members do we need for next year. Three names have been submitted and Sheila would like to retain her position.
- 7. Information Items (John)
 - a) Next Meeting- March 20, 2024 (via Zoom)
- 8. Adjourn (Debbie) Adjourned at 11:26 p.m.