

KASBO Board of Directors Meeting  
February 8, 2023  
Zoom Meeting

Members Present: John Hutchison, Michael Speer, Jason Gillam, John Regier, Stephanie Pope, Dustin Avey, Tracey Moerer, Shane Hecox, Jimmy Hay, Dale Nuckolls, Merle Hastert, Debbie Walburn, Wayne Ryan, Rod Spangler, Julie Stucky

Member Absent: Matt Morford

1. Meeting called to order by President Michael Speer at 11:02 a.m.
2. Approval of Agenda  
Motion by Jason Gillam. Seconded by Debbie Walburn. Motion approved.
3. Approval of January Minutes  
Motion made by Stephanie Pope. Seconded by Merle Hastert. Motion approved.
4. Convention Committee Report – Michael Speer  
Michael has been working with John and on his script. They are finalizing food costs and had a recent meeting with Marriott. Thursday night is up in the air at this time and will be determined by costs of items. Breakout sessions rooms have been determined. Dave and Busters and Johnny Holm have both been secured. Dustin and Rod helped out with the Top Golf event. Registration for Top Golf is a bit low but will do some advertising and convention registration is looking good. Information will be pushed out weekly about the convention.
5. PD Committee – Debbie Walburn  
Committee has several presenters confirmed. IRS has a minimum number of attendees in order to present. The roundtable session with vendors is still being worked on as far as logistics. Class descriptions and bios due by the end of the month.
6. Membership Fees – John Hutchison  
Jimmy sends a list each month of USA members who add KASBO membership. There is a delay in this on their end on getting the membership cost for KASBO updated.
7. ACE Registration Fee – John Hutchison  
Not an early bird discount this year, will have to mark a calendar and change the amount at that time.
8. Registrations and Sponsorships – John Hutchison  
A vendor push will start soon.
9. ACE Location for 2025 – John Hutchison  
John is continuing discussions with the Hyatt – May 6-9, 2025 is the only option at this time. The other option would be the late April dates at the Kansas Star. John will bring the Hyatt proposal to the March meeting.
10. Fall Workshop Location for 2023 – John Hutchison  
November 2, 2023 in Wichita at the Marriott. John will bring the proposal to the March meeting.

11. Academies Update – Debbie Walburn and Jason Gillam  
Just held an academy on Friday, there were 48 in attendance. Jason is working on the next Academy that will be focused on procurement. The goal would be to hold this class potentially in May 2023.
12. Mentoring Program Update – Stephanie Pope  
Stephanie shared the guidelines and advertisement for the mentor program. The program is modeled after the California ASBO model. The deadline would be for May 2023 and the program runs July 1 through June 30.
13. USA Representative – Michael Speer  
Michael is the new representative and will relay any information as needed.
14. Distinguished Service Award - Merle  
We will need nominations soon and the nominating committee will vote on the recipient.
15. ASBO – John Hutchison
  - a) Leadership Forum – February 23-25, 2023 in San Antonio, TX.
  - b) ACE National Harbor October 19-22, 2023 w/President's Dinner October 18, 2023
16. Projector Purchase – Debbie Walburn  
The group needs to discuss purchasing a projector for the Academies instead of renting one for each session. John will get a proposal for this purchase and bring information to the March meeting.
17. Strategic Planning Update – John Hutchison  
John will reach out to Jimmy to set up a time to review the QuickBooks chart of accounts. The communication plan is 90% complete. The plan will be on the agenda for the March meeting. The district survey is going to be on hold until after the conference.
18. Next meeting will be March 8, 2023 at 11 am via Zoom.
19. Meeting adjourned at 11:49 a.m.