



**Kansas Association of School Business Officials  
Board of Director's Meeting Minutes  
June 15, 2023**

The Kansas Association of School Business Officials Board of Directors met on June 15, 2023 via Zoom.

**Roll Call:**

Members Present: Michael Speer (*President*), Debbie Walburn (*President Elect*), Jason Gillam (*Vice-President*), Merle Hastert (*Past President*), Matt Morford (*Director*), Julie Stucky (*Director*), Dale Nuckolls (*Director*), John Hutchinson (*Executive Director*), Jimmy Hay (*Treasurer*), Rod Spangler, (*Vendor Rep.*), Wayne Ryan (*Vendor Rep.*), Dustin Avey (*Vendor Rep.*)

Members Absent: Tracey Moerer (*Secretary*), Stephanie Pope (*Director*), Shane Hecox (*Director*)

**Call to Order**

President Michael Speer called the meeting to order at 11:03 am.

**Approval of Agenda**

Motion made by Jason Gillam to adopt the agenda, seconded by Debbie Walburn.  
Motion carries.

**Approval of Minutes – April**

Motion made by Debbie Walburn to approve the minutes for April, 2023. Seconded by Julie Stucky. Motion carries.

**Approval of Treasurer's Report – April**

Motion made by Jason Gillam to approve the Treasurer's Report for April, 2023. Seconded by Dale Nuckolls. Motion carries.

**Approval of Treasurer's Report – May**

Motion made by Debbie Walburn to approve the Treasurer's Report for May, 2023. Seconded by Dale Nuckolls. Motion carries.

**ACES Surveys**

Surveys were sent out earlier to everyone to review. As with all ACE events, there are good and bad items listed on the results. Overall the surveys were very positive and good.

**Fall Workshop Update**

Update made by John Hutchinson. The Fall Workshop will be on November 9<sup>th</sup> at Manhattan. The summer retreat will be the kickoff planning time for the event with advertising starting towards the end of summer.

**Academies Update**

Update made by Debbie, Jason and John.

Purchasing and Ethics Academy went very well. They class was full and 33 people stayed to take the exam. Of those, 27 passed the exam. There are some questions that have been raised and participants are wanting to know what they missed. For test integrity, and as KASBO pursues



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accreditation for the Academies, it must be maintained and the answers to the test cannot be given. Possibly look for some language guidance from ASBO or another state that we could utilize. At the Fall Workshop there could be a high-level review of material and then possibly a second exam for those who did not pass the first time.

Next Academy is July 7<sup>th</sup> with it being a repeat class of Human Resources/Payroll. There are currently 31 registered out of the 45 slots available and will most likely fill up as time gets closer.

Risk Management is the next academy curriculum that is in development. Merle Hastert is taking the lead on this academy with Jason Gillam as a backup.

Curriculum stipends were discussed as a stipend is paid to the presenters of the Academy sessions, but nothing is currently paid to the people developing the curriculum. Further discussion on what a stipend amount would be will take place at the summer retreat.

### **Mentoring Program Update**

Jason and Debbie have been working on applications and Matt and Stephanie have been working on communications.

There has been a tremendous response for mentors and mentees. Currently they are matching up mentors with the mentees. The next step will be to inform the mentors of who the suggested mentee is. The factors being considered in matching up mentor with mentee include district size, skill set and specific finance areas.

Currently 35 people have requested a mentor and there are 15 who have agreed to be a mentor.

### **ASBO Update**

ASBO update was given by John.

ASBO ACE is in National Harbor, MD, October 19-22 with the President's Dinner being held the evening of October 18. It is by invitation and all KASBO board are invited.

Encourage people to apply for the "Emerging Leaders" scholarships. The deadline is June 1<sup>st</sup>.

### **Vendor Representative Terms**

KASBO has never established criteria for the rotation of vendors if they want to get off the board. This is not stating that vendors have to leave after a certain time period, more of what happens if they want to go off the board. This will be worked on at the Board Retreat this summer.

### **Next Meeting – Board Retreat**

Possible dates will be sent out to the board in late June for possibly meeting in last July or August. A room will again be requested from KASB as a meeting place.

### **Adjournment**

Motion made by Debbie Walburn to adjourn the June meeting. Seconded by Julie Stucky. Motion carries.



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President Michael Speer adjourned this June 15<sup>th</sup>, 2023 meeting of the KASBO Board of Directors was adjourned at 11:43 am.

Respectfully Submitted  
Michael Speer