

KASBO Board of Directors Meeting – Zoom
October 12, 2022

1. Meeting called to order by President Michael Speer at 11:02 am.

Members present: Executive Director John Hutchison, Michael Speer, Tracey Moerer, Clint Schutte, Dustin Avey, Stephanie Pope, Matt Morford, Rod Spangler, Jimmy Hay, Dale Nuckolls, Julie Stucky, Jason Gillam, John Regier and Debbie Walburn.

Members not present: Shane Hecox, Wayne Ryan

2. Approval of September Minutes – minutes not presented at this meeting.
3. Approval of September Treasurer’s Report – motion to approve by Tracey, seconded by Clint. Motion approved.
4. USA Update – Next meeting will be October 28th in Topeka.
5. ASBO International Update
 - a) Leadership Conference – ASBO is changing the format to the leadership conference. Changes are on handout #1.
 - b) With the change in the format, a change in our policy is recommended. Motion to change our policy to cover hotel costs for President, President-Elect, Vice President for the duration of the conference made by Tracey and seconded by Clint. Motion approved.
6. Academies – Hyatt Regency, Wichita
 - a) Oct 7 – HR/Payroll
Clint shared that the scores were sent out today to everyone that attended. He also included a survey for the registrants to complete. Great interaction and communication.
 - b) Feb 3 – Budget 101
This will be held at the Hyatt Regency, Wichita.
There was discussion on whether the class sizes could be increased due to there generally being a waiting list. With the room size at the Hyatt Regency, it was felt we could easily increase to 60.
7. Board/Committees/Fall Conference – Hilton Garden Inn, Manhattan (Nov. 2 & 3)
 - a) Conference is sold out at 150 registrants with 19 on the waiting list.
 - b) Board Meeting (Nov. 2, noon):
 - i. Room confirmation numbers have been sent out to the board members.
Rooms will be direct billed to KASBO.
The suggestion was made to overbook the conference with the idea that some may not attend. John will reopen registration to those on the waiting list.
 - ii. Agenda for the Day – John covered the schedule for Nov. 2nd

- iii. Lunch with Committees
- iv. Officers Meeting to Discuss Academies – this will be held after our main meeting.
- v. Dinner on your own
- c) Fall Conference
 - i. Presenter Follow-Up – Michael has sent emails to all but Dr. Clegg. Clint has been in contact with him.
 - ii. John is setting up the survey for the fall conference.
 - iii. Waiting List – John will contact those on the list regarding registering for conference. It was the consensus of the board not to go over 170.
- 8. Strategic Planning Update

John is waiting on the final fall academy numbers to complete the annual budget. QuickBooks will be purchased this December. John and Jimmy plan on going live with the program July 1, 2023.
Keynote speaker for fall conference has signed. John will send the group her bio information.
- 9. Next meeting – November 2nd in Manhattan at noon.
- 10. The board went into executive session at 11:26 am. Rod Spangler and Dustin Avey left the meeting prior to executive session.
- 11. The board returned to regular session at 11:36 am.
- 12. Meeting adjourned at 11:39 am.

Submitted by
Debbie Walburn
KASBO Secretary