



ESSER Overview



2023 KASBO Fall Conference
November 9, 2023

Kansas leads the world in the success of each student.

Important Dates



Timeline

- ESSER I
 - Obligated by 9/30/2022
 - Liquidated by 12/31/2022
- ESSER II
 - Obligated by 9/30/2023
 - Liquidated by 12/31/2023
- ESSER III
 - Obligated by 9/30/2024
 - Liquidated by 12/31/2024



Liquidation Update

The U.S. Department of Education (ED) announced that it will allow SEAs to apply to ED to extend the liquidation period for American Rescue Plan (ARP) ESSER and EANS funds.

SEAs and LEAs must obligate ARP funds no later than September 30, 2024, but would be afforded additional time for liquidation of these funds upon the SEA applying successfully to ED.

ED will provide additional information, including a request template and updated FAQs, this fall.



Annual Reporting



Overview

- The purpose of the Annual Report Data Collection is to report funds drawn down through Form 240 from March 2020 through June 2023 for all ESSER funding streams.
 - The link to access the ESSER Annual Report on Qualtrics is available in KSDEWeekly and was sent via the ESSER listserv.
 - Reporting includes funds that have been expended and reimbursed during the reporting period timeframes.
 - The preview questions asked in the last annual report are mandatory in the current report.
 - PDF's of the Annual Reporting questions, definitions, FAQs as well as the Webinar link can be found at the KSDE Federal Disaster and Pandemic page.



Annual Reporting Important Dates

- Annual Reporting opened: November 1, 2023
- Webinar: November 1, 2023- available on KSDE.org
- Annual ESSER Report Training dates: (registration: www.ksdetasn.org)
 - Wichita: November 14, 2023 – Holiday Inn - I-35 and Rock Road
 - Overland Park: November 15, 2023 – Marriot – Metcalf and 435
 - Salina: November 17, 2023 – Holiday Inn – 9th St
- Office Hours: January 8, 2024
- Annual Reporting closes January 12, 2024



Helpful Hints for troublesome questions



Quarterly Reporting



Overview

- The quarterly report is submitted on CommonApp.
- This quarterly report is cumulative.
- A district list of Form 240 drawdowns is sent out via the ESSER Listserv at the end of each quarter (March, June, September, December).
- Those amounts should be reflected on your quarterly spreadsheet.
 - You should not report under the amount shown for each funding stream.
- You are required to submit your spreadsheet even if you don't have expenditures during the reporting period.
- Adjustments can be made each quarter to reflect actual expenditures.



Helpful ESSER Reminders

- If you are doing **any** capital improvement project with your ESSER funds, you will need to complete the capital improvement paperwork and return that to essser@ksde.org.
- If you are using ESSER funds to buy equipment that is over \$5,000 **per unit**, you will need to complete the equipment request form and return that to essser@ksde.org.
- These documents are available on the KSDE Federal Disaster and Pandemic Relief webpage.



Capital Improvement Documentation

- Federal Disaster and Pandemic Relief page on KSDE.org
<https://www.ksde.org/Agency/Division-of-Learning-Services/Special-Education-and-Title-Services/Federal-Disaster-and-Pandemic-Relief>
- Capital Improvement and Construction with Federal Funds documents: Overview, Request Form, CMAR considerations, Historical Site letter instructions, and FAQ.
- KSDEWeekly reminder issued about Davis-Bacon requirements
(<https://www.dol.gov/agencies/whd/government-contracts/construction>)
- Capital Improvement pilot monitoring began August 2023



Capital Improvement Documentation

- You must follow UGG and EDGAR protocols for using Federal funds
Assurances found on the Prior Approval Request Form:
 - LEA Policies and procedures
 - Construction completion requirements
 - Construction site supervision
 - Conflicts of interest
 - Procurement procedures-method and selection of contract, competition, etc.
 - Complete specifications, requirements, invitations for bids or RFP
 - Cost Analysis and profit negotiation
 - Appendix II to Part 200 -(<https://www.dol.gov/agencies/whd/government-contracts/construction>)



Contact Information

- If you have any questions with anything related to ESSER funds, please email esser@ksde.org
- If you are not currently on the ESSER Listserv and would like to be please email esser@ksde.org and let us know you would like to be added.



Questions?

