

Garden City Public Schools – Human Resource Coordinator

Garden City Public Schools is accepting applications for a Human Resource Coordinator until September 30, 2020.

Purpose Statement:

The job of Human Resources Coordinator was established for the purpose/s of developing, implementing, and maintaining the District's Human Resource services; serving as a resource to other administrators, employees, applicants, and the Board; and directing program operations including planning, staffing, budgeting and complying with established requirements. For a complete job description, please visit the job description section of the personnel website at <http://www.gckschools.com>.

Education

Bachelor's degree in job related area

Experience

Job related experience with specialized field is required

This job reports to the Deputy Superintendent

Base salary of \$78,796 plus benefits. District paid single health and dental policy. KPERS retirement and 403(b) matching contributions. Comprehensive cafeteria plan.

To be considered for this position, applicants must complete a USD 457 Garden City Public Schools employment application. Please click the following link to visit our district website and access an online application:

<https://www.gckschools.com/>