**Kansas Association of School Business Officials (KASBO)**

**Board of Directors Meeting – 3 March 2021**

**Zoom Application Courtesy of Merle, John, and Olathe Schools**

**Present: Merle Hastert, Betty Greer, Clint Schutte, Matt Morford, Rob Balsters, Michael Speer, Wayne Ryan, Dustin Avey, Eric Hansen, Jason Gillam, John Hutchison, Rod Spangler, Julie Stucky, Tracey Moerer, Lori Campbell**

1. Call to Order -

Merle Hastert called the meeting to order at 9:32 am.

1. Approve Minutes of 15 January, 2021 meeting – Schutte with the motion to approve, Moerer seconded. Motion carried unanimously.
2. Approve January 2021 Financial Statements/Treasurer Report – Stucky with the motion to approve, Hansen second. Motion carried unanimously.
3. Director Betty Greer – Retired February 1, 2021

Discussion held regarding a retiree serving as a director. A review of by-laws will be conducted. Hastert will bring new wording for review at next meeting. Greer will remain as a director until next elections.

1. KASBO Spring Virtual Learning Event – April 15, 2021

Moerer reported the event will be held via Zoom platform from 9:00-11:30 am. Currently there are 154 registrants.

1. KASBO Academy – April 20-21, 2021 – Walburn has all materials for the next Academy class ready. Schutte will host and record Walburn’s Zoom presentation. There will be quiz at the end of the class. Those that pass will receive a certificate. Discussion held on future classes perhaps being held through a virtual platform and possibly adding Academy classes to the beginning of ACE. A sub-committee within the directors/officers should be formed to discuss next steps going forward.
2. KASBO ACE – August 31-September 3, 2021/Overland Park Marriott Update
3. The board will meet Tuesday evening for a meeting and stuff packets.
4. Golf/Bowling will be held on Wednesday morning followed by the software vendor presentations and new attendee orientation.
5. Early release Friday – 11:30 am – box lunch offering
6. Remodel of the hotel is set to begin May 1 and finish by September 1. The vendor showcase may need to be different due to possible restrictions/regulations. An open environment vs. booth may need to be explored.
7. Electronic documents for packets was discussed – use the app.

Morford left the meeting at 10:15 am.

1. ASBO – Distinguished Guests to Visit Kansas

Hutchison will invite dignitaries to visit the conference – possibly up to 10. Hotel rooms and Tuesday evening dinner will need to be decided. Discussion held on encouraging KASBO members to attend ASBO Convention or to increase membership to ASBO. Ideas included scholarships or a boot at the ACE.

Avey left the meeting at 10:28 am.

1. KASBO Membership Dues Report – Next renewal date for dues?

For this year only, move renewal date to August 1, 2021. Return to normal structure renewing on March 1, 2022. By-laws need to be reviewed regarding the fees and dues structure.

1. Strategic/Operational Discussion
2. Currently the board is heavily focused on the operational side during meetings.
3. Set aside time each meeting to discuss the strategic side.
4. By-laws and Policies need to be reviewed
5. Sub-groups were discussed.
6. What is expected of a Director year 1-3? On-boarding new directors.
7. Updating website – Spangler will reach out to Gabbart.
8. Strategic Plan – top focus
9. Variations in conferences.
10. Executive Director Evaluation/Directors & Officers Evaluation
11. Possible self-evaluation for Directors/Officers. Possibly membership should evaluate.
12. Hutchison has a new evaluation instrument. He will bring examples to an upcoming meeting.
13. Update by-laws to include the processes and forms for evaluations.

Hastert adjourned the meeting at 10:51 am.

Upcoming board and committee meeting dates and locations:

* April 15, 2021 – KASBO Spring Virtual Learning Event
* April 20-21, 2021 – KASBO Academy – Human Resources and Payroll
* August 31–September 3, 2021 – KASBO ACE - Overland Park Marriott
* October 13-15, 2021 ASBO ACE – Milwaukee, WI

Lori Campbell, KASBO Secretary