



**Kansas Association of School Business Officials
Board of Director's Meeting Minutes
Sept. 28, 2023**

The Kansas Association of School Business Officials Board of Directors met on September 28, 2023 via ZOOM link for the regular monthly meeting.

Call to Order

President Debbie Walburn called the meeting to order at 8:01 am.

Roll Call:

Members Present: Debbie Walburn (*President*), Matt Morford (*Vice-President*), Michael Speer (*Past President*), Julie Stucky (*Director*), Shane Hecox (*Director*), Merle Hastert (*Director*), Sheila Meggers (*Director*), Kristen Woodbury (*Director*), John Hutchinson (*Executive Director*), Jimmy Hay (*Treasurer*), Rod Spangler, (*Vendor Rep.*), Wayne Ryan (*Vendor Rep.*), Dustin Avey (*Vendor Rep.*)

Members Absent: Jason Gillam (*President Elect*), Tracey Morer (*Secretary*), Dale Nuckolls (*Director*),

Approval of Minutes – August

Motion made by Merle Hastert to approve the minutes for August 10, 2023. Seconded by Sheila Meggers. Motion carries.

Approval of Treasurer's Report – August

Motion made by Matt Morford to approve the Treasurer's Report for August, 2023. Seconded by Merle Hastert. Motion carries.

Academies Update (Debbie/Jason)

1. Academy class for Procurement and Ethics. Everyone who took the test passed. At the Fall Workshop will be a possible retest option.
2. Risk Management will be at the next option in January.
3. Academies is a "step" towards certification with KASBO. More additional information will need to be sent out regarding this so that all understand. Michael will work with Debbie and Jason to get the academies list, dates and purpose for website and Facebook blasts.
4. Having the academy at Wichita is a real benefit.

Mentor Program Update (Matt)

5. Thank you to Debbie for stepping in and helping now that Stephanie has left.
6. Survey was recently sent out to all of the mentees to see how the mentee/mentor match is working. For the most part the results are very positive.
7. One suggestion is to have possibly a beginning, in-person, kick-off meeting.

Professional Development Committee Update (Jason)

8. Jason was unavailable for the meeting so John gave the report.



9. On Friday, the Fall Conference will be opened up on the website. It will be a draft as some presenters are unable to meet their time slot. For the most part it is set. Presenters may slide around, but the topics are set.

Convention Committee Update (Debbie)

10. Not a lot yet going on until spring ACE planning begins.
11. Debbie will reach out to the committee soon as the date gets closer.
12. Shane is aware of a local band from the Mound Ridge area that are pretty well known and are going out several times. We're looking for lower key, heavy h'ordurves and music type setting for a few hours and then members can break off and do their own thing. Shane will continue to investigate this option. Julie also has video of the performances that the board could review. Options would be for the lead singer (Sam) only or for his band (4 member band). This would be at the Discovery Center reception.

USA Update (Michael)

1. Next meeting is October 13th. I was unable to make the September meeting.
2. Talked with GA regarding the membership/website program that USA uses. They too use Wildapricot for membership tracking, registration and fee payments. They are willing to work with us for any registration or event needs, even if we did something online. For us to have our own website though we would probably have to have our own account information.

Fall Conference Update (John/Debbie/Jason)

1. Opens on Friday, Sept. 29th.
2. Board meeting will be the day before the conference as usual.

ACE Update (John/Debbie/Jason)

1. All three hotels are locked in at this time.
2. John will be visiting the Discovery Center

ASBO International Update (John)

1. Key events - Wednesday night is the President's Dinner. (Business Casual dress). The Thursday night is a welcome reception that ASBO puts on and then the President's reception following that. (casual dress for both of these).
2. Pins - Pins came in and they will be handed out at the Fall conference
3. Tee Shirts - John has had some special tee-shirts made for Kansas. These will be available for the board to wear possibly at the Thursday night's welcome receptions.

KASPA Membership Communication (Debbie/John)

1. They are doing a big membership push right now and they had asked if we could distribute their membership enrollment to the KASBO members.
2. It would be a benefit for both organizations to work together.



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3. Questions would be if we want to put a link, push membership. Several of our members are also members with KASPA. KASPA would reciprocate and provide their membership to KASBO.
4. Put a link on the website along with the other links we currently have.

FY24 Budget (John)

1. Planning on the possibility of losing one premier and possibly a silver/gold partner just because of the space that is available in Manhattan.
2. We had a great year even with the expenses of the Marriott from last ACE.

Vision/Traction Organizer- Strategic Plan Update (John)

1. Strategic Planning organizer that was started last year in July.
2. The board had determined the core values and focus of the Board and KASBO centered around a 10-year plan.
3. We need to determine some steps for critical dates so we can update and notify people consistently of upcoming events, such as at certain times information goes out so many days prior to the event.
4. Over the next 90 days, there are several things to start and plan, Fall Conference checklist, Academy: Risk Management, complete PD planning for ACE, by-law review, Academy checklist, QuickBooks, develop comprehensive district surveys.

Next Meeting- Scheduled for October 18th, Re-schedule for October or wait for November 9th? (John)

1. We will not have a meeting in October since the vast majority of the KASBO Board will be at National Harbor for the ASBO ACE.
2. The November meeting will be on November 8th, prior to the Fall Workshop date.

Adjourn

President Debbie Walburn adjourned this September 28, 2023 meeting of the KASBO Board of Directors was adjourned at 8:41 am.

Respectfully Submitted
Michael Speer